

Whixall Parish Council

Chairman: Ian Mercer

**Minutes of Parish Council's Monthly Meeting held on Wednesday 8th November 2017 at
Whixall Social Centre starting at 7:30pm**

Present:

Chairman: I Mercer

Councillors: B Harris (Vice Chair), S Marlow, G Turnbull, M Howard.

Shropshire Councillors: 0

Clerk: K Hatton

Members of the community: 0

130/17 Introduction

Cllr Mercer declared the meeting open.

131/17 Apologies for absence

J Fitton, J Spenser, D Edgerton, J Hardiman, C Mellings, P Dee

132/17 Disclosure of Pecuniary Interests and requests for dispensation.

None.

133/17 Public Participation

No members of the public were present.

134/17 Minutes of the monthly meeting held on 11th October 2017

It was proposed by Cllr Harris that the draft minutes, of the meeting detailed above, were an accurate record. This was seconded by Cllr Turnbull and agreed by all present.

It was resolved that the minutes of 11 th October 2017 be signed by the Chair as an accurate record of the meeting.

135/17 Financial Matters

- a) To receive monthly bank balance record.

The Clerk advised the council of the council's bank balances. The amounts stated in the Monthly Balance Record were countersigned by Cllr Mercer as accurate with the bank statement.

DATE	ACCOUNT NAME	AMOUNT
27 th Oct 2017	Community Account	£7,748.71
	Business Saver Account	£923.94
TOTAL		£8,672.65

- b) To resolve to approve outstanding accounts.

Orders for the payment of money (listed below). As per the financial report of the Responsible Financial Officer (RFO)/ Clerk were proposed by Cllr Mercer, seconded by Cllr Turnbull and agreed by all present. **RESOLVED.**

DATE	CHEQUE NO.	DETAILS	AMOUNT	LEGAL POWER TO SPEND
8 th November 2017	101159	K Hatton- Clerk's pay for October 2017 plus additional hours	£348.90	LGA 1972 s. 112(2)
	101160	K Hatton- Asset maintenance (war memorial): paint reimburse	£40.47	WM(LAP)A10923 s.1/ LGA 1948 s.133(2)
	101161	A Evans- party entertainer deposit – re-issued (lost cheque)	£5.00	LGA 1972 s. 137
	101162	S Marlow- Party cake	£40.00	LGA 1972 s. 137
TOTAL			£434.37	

LGA= Local Government Act

HA= Highways Act

TA=Transport Act

CA=Commons Act

Resolved: The outstanding accounts should be paid and the cheques signed by two authorised councillors.

- c) To resolve to give prior approval for reimbursements of party costs and other outstanding invoices on 8th December.

Cllr Mercer proposed that the council approve the payment of the following outstanding invoices and reimbursements on presentation of actual costs on 8th December at the Senior Citizens' party, seconded by Cllr Turnbull and agreed by all.

DATE	CHEQUE NO.	DETAILS	APPROX. AMOUNT	LEGAL POWER TO SPEND
8 th December 2017	101163	A Evans- Party entertainment	£50.00	LGA 1972 s. 137
	101164	J Spenser- Party Food	£250.00	LGA 1972 s. 137
	101165	I Mercer- party drinks	£100.00	LGA 1972 s. 137
	101166	K Hatton- party consumables	£50.00	LGA 1972 s. 137
	101167	C Jones- grass cutting	£150.00	HA 1980 s.96
	101168	K Hatton- railing paint	£50.00	WM(LAP)A10923 s.1/ LGA 1948 s.133(2)
(APPROX.) TOTAL			£650.00	

136/17 Clerk's report

To receive information relating to actions and correspondence since last meeting.

- a) Maintenance of Community Assets.
 - Railings at the war memorial: front and back are painted, more paint is needed to do sides.
 - Phone box: Ongoing, undercoated.
 - Trees on Hollinwood Green: Work will be undertaken to remove lower branches following completion of risk assessment and operations form.
 - Cllr Harris was asked for information on the war memorial as record of condition for Parish Council website and maintenance plan.
- b) Planning for upcoming events
 - Senior citizens' party checklist was discussed.
 - Remembrance Day service plans were discussed.
- c) Marlot Grazing
 - A suitable grazer has been identified who has paid the peppercorn rent and signed the approved grazing agreement (min ref: 114/17). Cllr Mercer proposed that the agreement be signed by council representatives, seconded by Cllr Howard and agreed by all present and so, it was **RESOLVED that as per standing orders ref: 22 the approved grazing agreement was signed by two councillors: Chairman, I Mercer and Vice Chair, B Harris and witnessed by Clerk, K Hatton to enable conservation grazing on the Marlot (Min ref: 116/15 and 06/16d).**

d) Annual parish Meeting

-The Clerk presented a list of potential attendees to the Annual Parish Meeting, it was agreed that plans for the meeting are ongoing.

137/17 Parish Matters

To consider action relating to:

a) Community Concern regarding speed limit.

In response to the concern raised by a parishioner in the public session at October's meeting the Council discussed the matter.

Cllr Mercer proposed that a community led road safety concern be submitted to the local traffic engineering team at Shropshire Council as per Shropshire Council's Road Safety Policy with the view to getting a designation of 30 miles per hour speed limit through Whixall. The proposal was seconded by Cllr Turnbull, agreed by all present and therefore: **RESOLVED.**

138/17 Councillors Reports

a) Parish Councillors:

-Cllr Harris provided a verbal report on the recent North Shropshire Area Committee meeting and shared information regarding the declaration of pecuniary interests, Highways and Local Plan Review.

-Cllr Turnbull provided a verbal report on the recent Social Centre Committee meeting, specifically the plans to raise funds for a defibrillator to be installed at the Social Centre. He told the council that the Social Centre plan to submit a request for a financial contribution towards the project.

b) Shropshire Councillors:

-Cllr Mellings had distributed a written report to Cllrs prior to the meeting via email, providing updates on the following key issues: Planning Matters: Agricultural building at Canal Side. Stark's Bridge, highway surface at Canal Side and Broadband: *The next phase to improve accessibility to broadband is being rolled out via Airband. Ben Walker from Connecting Shropshire gave a very useful presentation on the roll out of the project in our area and the timescales at the last meeting of Wem Rural parish Council. Whixall will be covered from a new mast which is likely to be installed in Edstaston. A planning application has been submitted – the location is close to the Whixall parish boundary.*

Cllr Mellings also reported on; Car Parking Strategy, Local Plan Review, Universal Credit, Discretionary Housing Payments Fund, Local Support and Prevention Fund and Fire Governance. Cllr Mellings also listed other information that he had shared since the last meeting.

139/17 Planning

-All planning applications and decisions can be tracked on line at www.shropshire.gov.uk

Applications received- to consider response

- a) Ref: 17/04902/FUL - Application under section 73A of the Town and Country Planning Act 1990 for the erection of a replacement general purpose agricultural building at Land Adj The Orchard, Canal Side, Whixall, Shropshire, SY13 2PQ

The following response to application Ref: 17/04902/FUL was **RESOLVED:**

Stance: OBJECT

Comment: Whixall Parish Council object on the basis that it is a new development in 'open countryside' and therefore contrary to policy.

- b) To resolve to adopt the following procedure: The Clerk will notify councillors on a weekly basis of planning applications within the parish and councillors will notify the Clerk if they wish to call a meeting. Where councillors have not identified to review a specific planning application, the Clerk, on behalf of the council will not make contact with the planning authority or make comment on the electronic portal. The council will regard this as 'no comment'. Where councillors identify to review a specific planning application at a meeting, the Clerk, on behalf of the council will make contact with the planning authority following the meeting and make comment on the electronic planning portal for a specific planning application as agreed at the meeting.

RESOLVED: Cllr Mercer proposed that the proposed procedure be adopted, seconded by Cllr Howard and agreed by all present.

To receive updates on planning enforcements:

c) Ref: 14/00834/FUL- Reported breach of conditions.
No update.

d) Ref: 17/05551/ENF - Reported unauthorised development.
No update.

To receive planning application decisions:

- e) Ref: 17/04270/VAR- Variation of condition no.1 pursuant to SC/CC2007/0020 to allow for retention of demountable building for an additional 10 years with the land to be reinstated to its former condition on, or by, 31st August 2027, Whixall C.E. School, Brownsbrook, Whixall, Shropshire, SY13 2SB
GRANT PERMISSION.

140/17 Consider future agenda items

Consider contribution to Social Centre for Defibrillator. Annual parish Meeting. Broadband- invite Connecting Shropshire officer to January meeting.

Scheduled date of next meeting: **Wednesday 10th January 2018 at 7.30 pm**

The meeting closed at 10.05pm