

# Whixall Parish Council



Chairman: Ian Mercer

## Minutes of the Full Council Meeting held on 9 October 2024 at Whixall Social Centre starting at 7:30pm

### Present:

**Councillors:** I Mercer (meeting Chair), A Rawlinson, B Harris, C Weedall, M Evans

**Shropshire Councillors:** E Towers P Broomhall

**Clerk:** A Roberts

**Other Organisations** 1

**Members of the Public** 0

### 76/24 Public Session

No members of the public were in attendance.

### 77/24 Apologies for Absence

J Spenser (holiday), D Edgerton (work), M Howard (work)

### 78/24 Declarations of Pecuniary Interest

None declared.

### 79/24 Minutes of Previous Meetings

**RESOLVED:** The minutes of the Council meetings held on 11 September 2024 are accepted as an accurate record.

The Chair signed the minutes.

### 80/24 Whixall Moss Nature Hub Project

Peter Bowyer (Natural England) reported that:

- a. the culvert replacement project had been delayed twice and will go ahead when weather permits and key staff are available.
- b. Shropshire Council has issued a second, formal letter requiring the Lord Hill Drain to be cleared.
- c. Lottery funding is being sought for a Nature Hub project.

**RESOLVED:** A letter expressing support for the proposed nature hub will be sent to Natural England.

### Reports

Reports from Shropshire Councillors and the Clerk were circulated in advance. Their contents were noted.

Cllr Harris reported that 50 pupils had missed school on one day because of local flooding. The Clerk will contact the school for more information.

### 81/24 Parish Matters

- a. Marlot - No activity report is available this month.
- b. Newsletter. The Clerk outlined options for 2024 and 2025.

**RESOLVED:** The 2024 newsletter will be hand delivered. A budget for producing and mailing a newsletter will be included in the 2025-26 budget but a survey will be carried out to assess demand for a physical newsletter and a final decision will be made next Municipal year.

- c. Senior Citizens' Christmas Meals

Following a discussion and a vote in which 1 member voted against, it was

**RESOLVED: To provide funding towards Senior Citizens' Christmas meals for this year only.**

- d. War Memorial – members noted that Mr & Mrs Grogan and Mr Roberts had carried out work clearing the area around the war memorial and asked the clerk to thank them.

#### **82/24 Council Assets**

Following a discussion, it was agreed that the Clerk will bring forward a proposed inspection regime for agreement at the next meeting.

#### **83/24 Policies**

**RESOLVED: The following policies are approved: System of Internal Controls, Process for approving payments, Co-options Procedure, Training Policy, Planning Policy, Confirming Local Connections Policy.**

#### **84/24 Planning**

- a. To consider applications

24/02922/FUL Westminster House, Hollinwood  
Erection of a 2m high entrance gate at front

**RESOLVED: The Council supports application 24/02922/FUL without comment.**

24/03623/FUL Moss House, Whixall, SY13 2PG  
Proposed dormer to side elevation

**RESOLVED: The Council supports application 24/03623/FUL without comment.**

- b. To note planning decisions made by Shropshire Council  
None received
- c. Future Development in the Parish  
Members discussed planning and development within the Parish.

#### **85/24 Financial Matters**

- a. To receive monthly bank balance record and reconciliation.

DATE	ACCOUNT NAME	AMOUNT (£)
30 Sept 2024	Current Account (Working Budget)	139.51
	Savings Account (Reserves)	25,161.83
<b>TOTAL</b>		<b>25,301.34</b>

The bank reconciliation and statements were checked and approved by Cllr Evans and the balances were noted.

- b. Quarter 2 Budget & Spending Report  
The content of the report was noted
- c. To resolve to approve outstanding accounts

**RESOLVED: The outstanding accounts should be paid and the payment transactions authorised by two nominated councillors.**

<b>Funds Transferred Before the Meeting</b>			
<b>From</b>	<b>To</b>	<b>Amount</b>	<b>Reason</b>
Savings	Current	1,000	Balance top up

<b>Recipient</b>	<b>Reason for Payment</b>	<b>Total</b>	<b>Reference</b>
<b>Payments Made Before the Meeting</b>			
Hugo Fox	Website	23.99	32.24DD
Unity Bank	Bank Charges Q2	18.00	33.24DD
NEST	Pension Contributions Sept	79.45	34.24DD

<b>New Payments approved</b>			
HMRC	PAYE (October)	80.00	35.24
Employee	Salary (October)	319.49	36.24
Employee	Reimbursement	35.45	37.24
SLCC	Membership Renewal	112.00	38.24
Unity Trust Bank	Charges Sept 2024	5.40	39.24

Scheduled date of next meeting  
**13 November 2024 (7.30pm)**

The meeting closed at 9.40pm.