

Whixall Parish Council

Chairman: Ian Mercer

**Minutes of Parish Council Meeting held on Wednesday 14th September 2016 at
Whixall Social Centre starting at 7:30pm**

Present:

Chairman: I Mercer

Councillors: C Platon (Vice Chair), S Marlow, J Spenser, D Edgerton, J Hardiman, J Fitton, M Howard (joined the meeting at 8:20pm)

Shropshire Councillors: C Mellings, P Dee

Clerk: K Hatton

Public: 2 Members of the public were present.

102/16 Introduction

Cllr Mercer declared the meeting open and asked the members of public present whether or not they wished to speak during the public participation part of the meeting.

103/16 Apologies for absence

B Harris

104/16 Public Participation

Neither person wished to address the council at this stage.

105/16 Disclosure of Pecuniary Interests and requests for dispensation.

None

106/16 Minutes of the meetings held on 3rd August 2016

It was proposed by Cllr Edgerton that the draft minutes were an accurate record of the meeting. This was seconded by Cllr Platon and agreed by all present.

It was resolved that the minutes of 3 rd August 2016 be signed by the Chair as an accurate record of the meeting.

107/16 Clerk's report

-Correspondence to note

- Email from local resident in relation to planning application ref: 16/03799/FUL- Erection of two storey extension to rear elevation at 2 Garners Lane. (See agenda item 109/16).

-Invitation to training session-Community Engagement

The Clerk shared the relevant information and requested Cllrs response by a given date.

-Marlot Conservation Group- Report on meeting held on 24th August

The Clerk reported that she had met with the Marlot Conservation group on 24th August. The main points of discussion were around the future management of the Marlot and the recruitment of volunteers. It was suggested that an article is included in the Parish Council newsletter to promote interest in the site.

108/16 Parish Matters

a) Flooding- Update

Cllr Mellings reported on the meeting held in August: Cllr Platon, Cllr Mellings met with Ms Stoodley (local resident) and Claire Wilson (Shropshire Council) to review the progress towards the clearance of ditches.

Shropshire Council is ready to serve a 28 day notice on those landowners who have not responded or complied with requests to clear their ditches.

Shropshire Wildlife Trust has purchased land by Morris' Bridge and has appointed a local contractor to clear the ditches for which they are responsible for.

Shropshire Council intends to use a camera to inspect the Lord Hill Culvert.

An updated map of planned works and progress was shared.

Cllr Mellings continues to press Canal and River Trust to maintain the canal- they have said that works will take place in 2017/18.

Local resident shared some information about which fields were/ were not purchased by Shropshire Wildlife Trust.

There has been communication with residents downstream of Roden House, there will be a further update in a few weeks time.

b) Marlot grazing-Update on progress towards enabling grazing on the Marlot.

The Clerk updated the council with regard to the grant application to fund the installation of a water trough at the Marlot to enable future grazing of the site: The application is complete but needs to be reviewed by Luke Neal.

c) Forward planning for upcoming events: Senior Citizens' Christmas party and Remembrance Day

The Clerk went through the Xmas Party check list to ensure plans are in place and progressing. She shared a draft letter for a donation request from Whitchurch Rotary Club for approval. The letter was approved.

It was resolved that it would be advertised this year that those intending to come to the party kindly let the Clerk know in order to give a better idea of numbers.

It was confirmed that this year's Remembrance Sunday service will be held at Welsh End Chapel. The Clerk is in conversation with relevant parties to enable greater involvement in the service from the pupils of Whixall Primary School.

d) Forward planning for newsletter

The following topics were proposed for inclusion in the newsletter:

- Christmas party
- Marlot
- Flooding
- Scrap yard
- Election
- Remembrance Sunday
- Asset transfer
- NSW
- Community News

The Clerk agreed to share drafts during the month with the view to it being approved at next meeting.

109/16 Planning

-All planning applications and decisions can be tracked on line at www.shropshire.gov.uk

Applications received- to consider response

Ref: 16/03799/FUL- Erection of two storey extension to rear elevation at 2 Garners Lane, Whixall, Shropshire, SY13 2NF

Correspondence from neighbouring resident was shared: Comments were in objection to the proposed application.

A member of the public, also a neighbour, addressed the council with points of objection: 1. No site notice was displayed. 2. Felt that earlier consultation with neighbouring properties should have taken place.

There was lengthy discussion about the material aspects of the application and consideration of the residents' comments.

There were further discontented comments from the objecting member of the public.

One member of the public left the meeting.

The meeting was temporarily adjourned for a few minutes during which time the second member of the public left the meeting.

After a short re-cap discussion Cllr Edgerton proposed the following stance and comment, seconded by Cllr Marlow and agreed by all. The Clerk was also asked to raise the issue of the lack of a site notice with the planning officer and to enquire about the process used to determine who receives a notice of the application.

Stance: Support

Comment: Whilst the Parish Council support this application to extend the property it wishes to highlight the concerns of a near neighbour and would like to request that a condition is applied for opaque glazing on the left hand side gable window.

Decisions- to note

-Ref: 16/02949/FUL -Formation of an outdoor menage to include change of use of land. Braynes Hall, Whixall, SY13 2PS. **Decision: Grant Permission**

-Ref: 16/02625/OUT - Outline application for the erection of a wooden bird hide and formation of a car park (all matters reserved) at Land To The East Of Roving Bridge, Moss Lane, Whixall, Shropshire

Decision: Grant Permission

110/16 Financial Matters

a) Monthly Balance sheet- To note

The July and August balance sheets were presented and confirmed as accurate with the current bank statements by Cllr Mercer.

DATE	ACCOUNT NAME	AMOUNT
26.08.2016	Community Account	£6,102.87
	Business Saver Account	£3,922.96
TOTAL		£10,025.83

b) Outstanding accounts- To approve: *including payment of costs of contested and uncontested By-Elections=£1,152.26*

Orders for the payment of money (listed below) as per the financial report of the Responsible Financial Officer (RFO)/ Clerk were proposed by Cllr Harris, seconded by Cllr Howard and agreed by all present.

DATE	CHEQUE NO.	DETAILS	AMOUNT	LEGAL POWER TO SPEND
Date of meeting: 14 th September 2016	101101	C Jones- Grass cutting	£300.00	HA 1980 s.96
	101102	K Hatton- Clerk's pay for July and August	£628.68	LGA 1972 s 112(2)
	101103	Shropshire Council-uncontested by-election	£100.00	RPA 1983 s.36(5)
	101104	Shropshire Council-contested by-election	£1052.26	RPA 1983 s.36(5)
Total			2,080.94	

LGA= Local Government Act

HA= Highways Act

RPA= Representation of the people Act

Resolved: that the outstanding accounts should be paid and cheques signed by two authorised councillors.

111/16 Standing Orders Review

Following a review of the Standing Orders Cllr Spenser proposed that no amendments needed to be made. Seconded by Cllr Hardiman and agreed by all present.

112/16 Highways

a) Referrals to Shropshire Council

No referrals were raised.

b) Scheduled works by Shropshire Council

Scheduled works (drainage investigation) to take place on Post Office Lane in November.

113/16 Councillors' Reports

a) Parish Councillors

Cllr Marlow asked Cllr Spenser for an update on the installation of a kissing gate on Cumberland Lane. P3 Group has requested an update from Shropshire Council on this- "it is on their work schedule".

b) Shropshire Councillors

Cllr Dee reported that permission has been given for an 'anaerobic digestion plant' at ~~Lee Brockhurst~~ *Moreton Corbett.

Cllr Mellings reported that the Bridge on Moss Lane has been inspected after concerns about its structural safety were raised by a parishioner. Some minor works are planned.

Cllr Mellings reported on the Sports Facilities Strategy which indicates that Whitchurch swimming pool may be at risk of closure.

Cllr Mellings also reported on the issue of the closed footbridge over the canal at Maltkiln Lane: Work is scheduled for its repair at the end of the boating season.

Cllr Mellings also brought Shropshire Council's 3 year strategy to the council's attention.

*Cllr Mercer reported on TV coverage of Meres and Mosses work at Scrapyard.

114/16 Shropshire Council's budget cuts and transfer of services –Future role of Parish Council

Cllr Mellings assured the council that further discussion will take place with town and parish councils once more information is available.

115/16 Consider future agenda items

Marlot- Update

Newsletter- To approve

Christmas Party plans

Remembrance Sunday Service

Flooding- Update

Scheduled date of next meeting: **Wednesday 12th October 2016 at 7.30 pm**

The meeting closed at 9.55pm

DATE OF NEXT MEETING: Wednesday 12th October 2016 at 7:30 pm
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