

# **Whixall Parish Council**

**Chairman: Ian Mercer**

**Minutes of the Annual Parish Council Meeting held on Wednesday 9<sup>th</sup> September 2015 at  
Whixall Social Centre starting at 7:30pm**

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**Present:**

**Chairman:** I Mercer

**Councillors:** J Spenser, S Marlow, C Platon, J Hardiman, B Harris, J Fitton, C Mellings (Shropshire Cllr)

**Clerk:** K Hatton

**Public:** None

**95/15 Introduction**

Cllr Mercer declared the meeting open. He issued a copy of Good Councillors Guide to all Cllrs.

**96/15 Public Participation**

No members of the public were present.

**97/15 Apologies for absence**

PC Tim Lever, D Edgerton

**98/15 Disclosure of Pecuniary Interests**

None declared.

**99/15 Minutes**

It was proposed by Cllr Spenser that the minutes of the meeting were an accurate record of the meeting.  
Seconded by Cllr Hardiman and agreed by all present.

<b>It was resolved</b> that the minutes be signed by the Chair as an accurate record of the meeting.
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**100/15 Planning**

a) Applications received:

No new applications received.

b) Decisions to note:

- 15/02092/FUL - Erection of single storey side extension at Woodvine Cottage, Hollinwood, Whixall, SY13 2NL- Decision: Grant Permission

- 15/01065/FUL - Erection of a livestock building for the housing of sheep and the storage of feed. Land Adj. Rosannedd House, Hollinwood, Whixall, SY13 2NH- Decision: Grant Permission

- 15/00267/FUL- Erection of one affordable dwelling and associated garage at Browns Brook Farm, Whixall, SY13 2SB- Decision: Grant Permission

- 15/03153/VAR -Variation of Condition No. 1 (commencement of development) attached to planning permission 12/00233/FUL dated 26.09.12 to allow a further 12 months to commence development at Lower House Farm, Stanley Green, Whixall, Shropshire, SY13 2NG - Decision: Withdrawn

-15/02682/FUL - Erection of extension to existing agricultural building at Six Oaks Farm, 3 Sandy Bank, Whixall, Shropshire, SY13 2NS- Decision: Grant Permission

- 14/02876/VAR - Removal of Condition 3 (Agricultural Occupancy) attached to Planning Permission 72/3839/WX/255 dated 03/01/1973 at Lord Hill View , Dobsons Bridge, Whixall, SY13 2QQ  
Decision: Grant Permission

c)Planning Policy relating to 'rural buildings'.

Councillors confirmed receipt of information on this subject circulated by the Clerk.

Cllr Mercer advised members to read relevant planning policies prior to the next meeting.

**101/15 Clerk's Report**

- a) Correspondence to note- 1. Message from Karen Townend – she will endeavour to attend October meeting to discuss planning policy. 2. Correspondence with Whixall resident re: broadband provision in the area (cabinet 2). 3. Report from PC Tim Lever re: incidents in the area.
- b) Annual Return- Reviewed and signed off by external auditors Mazars (via message – not official letter)
- c) Road safety signage- Awaiting response. (Have asked for an update on the request for footpath by school).
- d) The Marlot- Parish Council is Registered Proprietor of the site.
  - **It was proposed that a meeting be held between relevant persons to discuss future management plans- Clerk to arrange. Proposer: Cllr Marlow, Seconded by Cllr Hardiman and agreed by all.**
- e) Moss Cottages Playing Field- Maintenance.
  - The Clerk reported the fact that the goalposts have been painted and new nets put up. The Picnic benches are in a poor state of repair. Roadside hedge needs cutting back.
  - **It was proposed that the Clerk be reimbursed for paint used on goalposts, the picnic benches removed (by Cllr Fitton) and that Cllr Edgerton 'assess' the hedge. Proposer: Cllr Spenser, Seconded by Cllr Hardiman and agreed by all.**
- f) Document and Record Management Policy-Council asked to consider draft, to be circulated by the Clerk, in time for October meeting.
- g) Autumn/ Winter Newsletter- Council asked to consider content and suggest articles for inclusion. The Clerk will draft before October meeting.
- h) Senior Citizens' Christmas Party- **Preliminary arrangements noted. Clerk to circulate details.**
- i) Remembrance Day- **Preliminary arrangements noted. Clerk to arrange advertisement.**
- j) 2016 Meeting Schedule- **Agreed.**
- k) North Shropshire Area Committee representatives: **Cllrs Marlow and Harris were provisionally elected as representatives.**

**102/15 Financial matters**a) Monthly balance sheet

The Clerk explained that the most recent bank statement (for August) had not been received. July's balance sheet was presented and confirmed as accurate with the current bank statements by Cllr Mercer.

Balances at end of July 2015...

DATE	ACCOUNT NAME	AMOUNT
29.07.2015	Community Account	£6,584.45
	Business Saver Account	£3,921.00
<b>TOTAL</b>		<b>£10,505.45</b>

b) Outstanding accounts

Orders for the payment of money (listed below) as per the financial report of the Responsible Financial Officer (RFO) were proposed by Cllr Mercer, seconded by Cllr Marlow and agreed by all present.

DATE	CHEQUE NO.	DETAILS	AMOUNT
09/09/15	101049	SALC- Chairmanship training x2 candidates	£40.00
	101050	K Hatton- Clerk's pay for July	£300.30
	101051	K Hatton- Clerk's pay for August	£300.30
	101052	K Hatton- Reimburse for paint (goalposts)	£17.48
	101053	K Hatton- Reimburse for printer ink	£32.64
	101054	SALC- Good Cllr Guides x 20	£20.00
		<b>Total</b>	<b>£710.72</b>

**It was resolved** that the outstanding accounts should be paid and cheques were signed by two authorised councillors.

- c) Expenditure Report  
1st Quarterly- Noted

### **103/15 Councillor Vacancy**

The Poll will be held on 17<sup>th</sup> September. The Social Centre will be the Polling Station. Registered postal/ Proxy voters have been sent polling cards. Cllrs are not currently aware of any canvassing literature from candidates.

### **104/15 Parish Matters**

Parish Council Assets review.

The Clerk briefly summarised the conveyances relating to the land on which Whixall Bowling Club sits and clarified the Parish Council's ownership of said land including a piece of land adjacent to (south side) the Social Centre.

Discussion ensued regarding aforementioned land and the Old Burial Ground. The Clerk was asked to seek clarification from The Lichfield Diocese as to the ownership of the Old Burial Ground.

- a) Community –Led Plan – Actions Review

It was agreed that this item be moved to the October meeting agenda.

### **105/15 Highways**

- a) Referrals to Shropshire Council

Cllr Mercer wished to send a message of thanks to Shropshire Council Building Control regarding the follow up action and communication relating to a derelict barn in Waterloo.

Also, the re-surfacing of Gilbert's lane is also appreciated.

- b) Scheduled works by Shropshire Council

It was commented that more explanation for road closures be given in relation to recent closures in Tilstock and Stanley Green.

- c) Canal Side road closure

Cllr Platon summarised his complaint with ~~Shropshire Council~~ Severn Trent\* following the un-notified closure of Canal Side for Severn Trent investigative works- the road was temporarily inaccessible to emergency vehicles and residents were required to use an unadopted road to reach their homes. Cllr Platon has written to Shropshire Council and is waiting for a formal response.

This subject prompted a wider discussion relating to drainage and water leaks along the canal, this led to the subject of the Cadman's issue of water leaking from the canal and flooding their garden (agenda ref: 72/15 –June 2015) which subsequently led to a short discussion about the current status of that matter and ditch maintenance.

### **106/15 Councillors' Reports**

Cllr Mercer asked Cllr Mellings for a report on the current planning application for a Housing development at Roden Grove, Wem in the context of the controversial decision that it did not go to committee despite the amount of opposition.

Cllr Mellings provided a brief update on the current situation.

On behalf of Whixall Bowling Club Cllr Fitton gave the Council £1 in peppercorn rent. The Clerk agreed to pay this in to the bank.

### **107/15 Consider Future Agenda Items**

Newsletter, CLP Actions Review, Senior Citizens' Party, Assets update, Marlot Meeting.

The meeting closed at 9:26pm

**DATE OF NEXT MEETING: Wednesday 14<sup>th</sup> October at 7.30 pm**