

Whixall Parish Council

Chairman: Ian Mercer

Minutes of the Annual Parish Council Meeting held on Wednesday 10th June 2015 at
Whixall Social Centre starting at 7:30pm

Present:

Chairman: I Mercer

Councillors: J Spenser, S Marlow, C Platon, J Hardiman

Clerk: K Hatton

Public: C Cadman, R Cadman, R Stoodley, A Phillips, PCSO G Baines from Whitchurch Safer
Neighbourhood Team

68/15 Apologies for absence

C Mellings, P Dee - other commitments

D Edgerton - absent

69/15 Election of Chair/ Vice Chair

Cllr Mercer was proposed as Chair by Cllr Hardiman, seconded by Cllr Spenser and elected unanimously.

Cllr Spenser was proposed as Vice Chair by Cllr Mercer, seconded by Cllr Marlow and elected unanimously.

Cllr Mercer and Spenser were re-issued with 'declaration of acceptance of office' forms which were duly signed.

Cllr Mercer thanked the council and stated that he would like the Clerk to write to Cllrs Beer, Poole and Evans acknowledging their resignation and thanking them for their service, also, to write to Cllr Edgerton thanking him for his Chairmanship of the last four years.

Cllr Mercer requested that if any other councillors were having any doubts about continuing with the role then to please speak to him about the matter.

70/15 Disclosure of Pecuniary Interests

- Members were reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

None declared.

71/15 Minutes

Cllr Spenser raised a potential problem about the highlighted sections of the minutes – it was agreed that underline would be used in future.

It was proposed by Cllr Spenser that the minutes of the meeting were an accurate record of the meeting. Seconded by Cllr Hardiman and agreed by all present.

It was resolved that the minutes be signed by the Chair as an accurate record of the meeting.
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72/15 Public Session

Cllr Mercer invited Mr and Mrs Cadman to address the council regarding their issue with flooding as a result of a leak in the canal.

C Cadman explained that they had attended the meeting to formally record the situation with the leaking canal and complaint with the Canal and River Trust and Shropshire Council for their lack of response to C's reporting.

CC provided the council with photographs of their flooded garden and video footage of the leakage from the canal that is causing increased flooding. The Cadman's expressed their frustration with the fact that they had not received a satisfactory response from the Canal and River Trust or Shropshire Council following the problem being reported to both organisations.

R Stoodley confirmed the extent of the situation who is in the process of buying a house opposite to the Cadman's and has had trial holes dug- this indicates that the water is only 1 metre below ground.

All parties are very concerned that if the leak is not addressed then when the winter weather comes the houses and gardens will be flooded- there is also a septic tank which is at risk of flooding and causing pollution.

Cllr Mercer proposed to assist the parishioners to resolve the situation, seconded by Cllr Spenser and agreed by all.

C Cadman, R Cadman, R Stoodley and A Phillips thanked the Parish Council and left the meeting.

Cllr Mercer invited PCSO Baines of Whitchurch Safer Neighbourhood Team (SNT) to address the Council.

-PCSO Baines provided a brief report:

Those arrested for the recent gate thefts have had their court case adjourned for 4 weeks.

The SNT have a new hand held radar speed gun.

Two other issues were reported to PCSO Baines:

- Wing mirrors were stolen from a vehicle parked at Morris' Bridge car park on 6th June- PCSO Baines confirmed that they were aware of this incident.
- Youngsters racing down Ossage Lane in late evening- PCSO Baines said that the area is patrolled occasionally but he will liaise with Wem CSO's to arrange co-ordinated patrol.

PCSO Baines left the meeting.

73/15 Clerk's Report

- Training: two places have been provisionally booked on chairmanship training to take place on 24th June. *Re-send email.*
- The Clerk requested permission to attend SLCC 'Drivers in their communities' training event. *Agreed.*
- Insurance premium: Consider whether or not to top up public liability. *Noted.*
- Annual Return has been sent to External Auditors. Electors' rights notice will be displayed on 17th June. *Noted.*
- There is planned upgrade to Shropshire Council's computer systems during the week commencing 15th June, this includes public access/ planning. *Noted.*
- Planning application received too late for the agenda: see below.

74/15 Financial matters

- Outstanding accounts and balances

DATE	CHEQUE NO.	DETAILS	AMOUNT
10/06/15	101044	K Hatton- Clerk's pay for May	£300.30
	101045	Shropshire Council- Spring Newsletter printing	£135.60
	101046	K Hatton- SLCC training reimbursed	£20.00
		Total	£455.90

- Orders for the payment of money as per the financial report of the Responsible Financial Officer (RFO) were proposed by Cllr Mercer, seconded by Cllr Spenser and agreed by all present.

It was resolved that the outstanding accounts should be paid and cheques signed as soon as mandate change forms have been approved.

- Monthly balance sheet

The Clerk confirmed that all Parish Cllrs present had received a copy of the balance sheet via email.

- Balances

Balances were checked by Cllr Mercer as accurate with bank statement.

DATE	ACCOUNT NAME	AMOUNT
29.05.2015	Community Account	£7,247.00
	Business Saver Account	£3,920.47
TOTAL		£11,162.47

- Updated budget

The Clerk/RFO presented the updated 'working' budget.

- Mandate Change forms

It was resolved that the Cllrs Mercer and Spenser were added as signatories on the bank accounts- It remains that all cheques require two signatures.

Cllr Mercer proposed that the Clerk/ RFO be also added as a signatory in order that she is able to discuss the account with the bank when necessary, seconded by Cllr Spenser and agreed by all but it was agreed that the two signatures on the cheques are councillors' signatures.

75/15 Planning issues

Applications to be viewed at the meeting:

☐ Confirmation of Local Connection- Build your own affordable home application from J Hand.

-It was proposed by Cllr Hardiman that there was satisfactory evidence to confirm J Hand's local connection. Seconded by Cllr Spenser and agreed by all.

☐ Confirmation of Local Connection- Build your own affordable home application from M Dickens.

-It was proposed by Cllr Mercer that there was satisfactory evidence to confirm W and M Dickens' local connection. Seconded by Cllr Spenser and agreed by all.

☐ Ref: 15/01065/FUL - Erection of a brick cattle and storage shed at Land Adj. Rosannedd House, Hollinwood, Whixall, Shropshire, SY13 2NH- to consider applicant's response to council's comments.

- Comment as follows: Whixall Parish Council accept the applicant's comments on ventilation. They would like to see an acceptable way of dealing with animal waste.

Ref: 15/02092/FUL - Erection of single storey side extension at Woodvine Cottage, Hollinwood, Whixall, Whitchurch, Shropshire, SY13 2NL

-The Parish Council resolved to make no comment on the application, just to indicate that it had been considered.

Planning Decisions:

No new notifications- all planning applications and decisions can be tracked on line at

www.shropshire.gov.uk

The Clerk was asked to follow up on request to Planning Officer to attend a meeting to discuss policy.

76/15 Parish Matters

a) Councillor Vacancies

It was resolved to advertise the vacancies on the Whixall Community Page and on Parish Council web site.

b) The Marlot- First Registration application

It was resolved that the Council was happy to approve in advance a letter and supporting evidence to send to Land Registry. The Clerk agreed to share final draft via email.

c) Town and Parish Emergency Planning information

Cllr Mercer provided members with an overview of Emergency Planning processes, operations and roles in the event of an emergency. The information was based on previous work experience in the sector.

d) Site Allocations and Management of Developments (SAMDev) Plan schedule of main modifications
Cllr Mercer provided members with an overview of the schedule of main modifications with the conclusion that there were a lot of changes but that none were significant. He stated his confidence that the Plan will be adopted, just a question of when.

77/15 Highways

The Clerk was asked to write to Highways to thank them for the extensive patchwork that has been completed in the parish.

Report: derelict barn in Waterloo- gable end could fall into highway.

78/15 Website- Comments and updates

The Clerk commented that the website is looking good and is very user friendly with lots of relevant information.

Cllr Platon reported that it is up to date, one page is still under construction.

79/15 Correspondence

No postal correspondence.

80/15 Councillors' Reports

No Councillors' reports

The meeting closed at 9:40pm

DATE OF NEXT MEETING: Wednesday 8th July at 7.30 pm
