

# Whixall Parish Council

Chairman: Ian Mercer

Minutes of Parish Council Meeting held on Wednesday 8<sup>th</sup> March 2017 at  
Whixall Social Centre starting at 7:30pm

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**Present:**

**Chairman:** I Mercer

**Councillors:** C Platon (Vice Chair), J Fitton, J Spenser, S Marlow, M Howard, B Harris

**Shropshire Councillors:** C Mellings, P Dee

**Clerk:** K Hatton

**Members of the community:** 0

**27/17 Introduction**

Cllr Mercer declared the meeting open.

**28/17 Apologies for absence**

J Hardiman, D Edgerton.

**29/17 Public Participation**

No members of the public were present.

**30/17 Disclosure of Pecuniary Interests and requests for dispensation.**

Cllr Platon declared a pecuniary interest in item 10c on the agenda (minute ref: 36c) which pertains to payment for training through a grant from SALC.

**31/17 Minutes of the meetings held on 8<sup>th</sup> February 2017**

It was proposed by Cllr Spenser that the minutes, including amendments, were an accurate record of the meeting. This was seconded by Cllr Howard and agreed by all present.

<p><b>It was resolved</b> that the minutes of 8<sup>th</sup> February 2017 be signed by the Chair as an accurate record of the meeting.</p>
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**32/17 Clerk's report**

**-Correspondence to note**

-Environmental Maintenance Grant Programme 2017/18 now available to all Parish Councils

**-Other information to note**

-Receipt of Transparency Code funding- Noted.

-Senior Citizens' Xmas Party plans- Noted and approved payment of deposit for entertainer: Proposed by Cllr Mercer, seconded by Cllr Marlow- **RESOLVED TO ISSUE CHEQUE FOR DEPOSIT**

-Helicopter Noise Liaison Group meeting- Noted.

-Newt Survey at Marlot to take place 11<sup>th</sup>/ 12<sup>th</sup> March- Noted.

-Problem with uploading files to web site due to server/ host: should be resolved as of 8<sup>th</sup> March- Noted.

-Mobile police station to visit Hollinwood and Stanley Green on 10<sup>th</sup> March, facilitated by Local Neighbourhood Watch- Noted.

-Potential Code of Conduct training- Noted.

-Canal works – towpath closed until 31<sup>st</sup> March- Noted.

### **33/17 Shropshire Local Plan Review**

The survey was completed: responses considered, debated and agreed. The Clerk was instructed to submit agreed responses on line.

### **34/17 Parish Matters**

#### **a) Renewal of Whixall Bowling Club lease- Update**

Some of the terms of the new lease were discussed, Clerk instructed to communicate with Bowling Club and solicitor.

#### **b) Flooding- Review of current situation**

Cllr Mellings reported that a site visit has been arranged between Shropshire drainage officer, Cllr Mellings and representative of Parish Council for 17<sup>th</sup> March. A meeting with residents will be arranged based on the outcome of site visit.

#### **c) Planning for forthcoming elections and Annual Parish Meeting**

Election poster to be displayed on notice boards and Community News. Cllr Dee shared the dates for submitting applications at Wem.

Annual Parish Meeting was discussed.

#### **d) Proposal by Canal and River Trust for visitor moorings adjacent to The Marlot**

The Clerk has been informed of the plans for a visitor mooring at Roundthorn Bridge. Cllrs Spenser and Platon reported that the condition of Roundthorn Bridge is extremely poor and requires attention. The Clerk was asked to report the condition of the bridge to Canal and River Trust and state that the Parish Council awaits clarification regarding the mooring and any affect on the Marlot.

#### **e) Spring/ Summer newsletter- Consider content**

The Clerk was provided with an outline of topics to include in the newsletter and asked to draft a version for feedback. It was agreed that it would be delivered in June.

### **35/17 Planning**

**-All planning applications and decisions can be tracked on line at [www.shropshire.gov.uk](http://www.shropshire.gov.uk)**

Applications received- to consider response

-Ref:17/00523/PMBPA-Application for prior approval under Part 3, Class Q of the Town & Country Planning (General Permitted Development) (England) Order 2015 for the change of use from agricultural to one residential unit to include insertion of doors and windows and formation of raised balcony at Four Lane Ends Farm, Whixall, SY13 2QA

STANCE: OBJECT

COMMENT: Whixall Parish Council does not support this application because of the potential impact on Browns of Wem, longstanding business and large employer.

#### Current Applications

Planning application Ref: 16/05514/FUL -Extension to slurry lagoon (retrospective) at Moss Lane Farm –Still awaiting re-consultation from Shropshire Council, this application was not considered at this meeting.

#### Matters referred

-Reported breach of conditions to application Ref: 14/00834/FUL: Cllr Dee reported that the matter had been referred to Karen Townend at Shropshire Council on 28<sup>th</sup> February, an update has been asked for and is awaited.

Decisions- to note

-Ref: 17/00274/FUL - Erection of two storey side extension at Hatchcroft, 4 Garners Lane, Whixall, SY13 2NF- GRANT PERMISSION

-Ref: 17/00229/FUL - Proposed erection of a single storey extension and conversion of existing garage to games room at Chestnut House, Gilberts Lane, Whixall, SY13 2PR- GRANT PERMISSION

**36/17 Financial Matters**

## a) Monthly Balance Record- Noted

The February balance record was presented and confirmed as accurate with the current bank statements, signed by Cllr Mercer in the presence of the council.

DATE	ACCOUNT NAME	AMOUNT
27 <sup>th</sup> February 2017	Community Account	£3,357.61
	Business Saver Account	£923.94
<b>TOTAL</b>		<b>£4,281.55</b>

## b) Purchase of scanner/ printer- To approve

Cllr Platon provided specifications of make, model number and best price available of appropriate machine- Cllr Marlow agreed to purchase via her Viking account and produce receipt for reimbursement.

## c) Payment for website training from funding- To approve

The Parish Council has received a grant to comply with the new Transparency Code to cover costs of a scanner/ printer and the delivery of training to the Clerk by Cllr Platon to maintain and update the Parish Council website.

*Point of interest: Cllr Platon set up and maintained the website voluntarily for several years.*

*The Clerk has taken the responsibility of maintaining the website from February 2017.*

Cllr Mercer proposed that the payment was made, seconded by Cllr Spenser and agreed by all.

## d) Outstanding accounts- To approve:

Orders for the payment of money (listed below) as per the financial report of the Responsible Financial Officer (RFO)/ Clerk were proposed by Cllr Howard, seconded by Cllr Harris and agreed by all present.

DATE	CHEQUE NO.	DETAILS	AMOUNT	LEGAL POWER TO SPEND
8 <sup>th</sup> March 2017	101129	Harper Adams University- Chainsaw course CS30/31 for Marlot volunteers (Grant funded)	£1,400.00	CA 1899 s.5
	101130	Whitchurch Museum and archives- Web site host 1 year of hosting + storage for minutes	£40.00	LGA 1972 s.142 LG(Records)A 1962 s.4
	101131	K Hatton- Clerk's pay for February	£314.34	LGA 1972 s. 112(2)
	101132	K Hatton- Web site staffing (Grant funded)	£20.72	LGA 1972 s. 112(2)
	101133	K Hatton- Web site training (Grant funded)	£31.08	LGA 1972 s. 111
	101134	C Platon- Web site training (Grant funded)	£60.00	LGA 1972 s.142 LGA 1972 s. 111
	101135	Aaron Evans- Senior Citizens' Entertainer deposit	£5.00	LGA 1972 s. 137 LGA 1972 s. 145
<b>TOTAL</b>				

LGA= Local Government Act

HA= Highways Act

TA=Transport Act

CA=Commons Act

**Resolved:** The outstanding accounts should be paid and the cheques signed by two authorised councillors.

**37/17 Highways**

- a) Referrals to Shropshire Council

Cllr Mercer raised as a point of reference that Shropshire Council should communicate changes to planned road closures and completion of road works to school transport providers.

Visibility at Platt lane junction is obscured by hoarding around the Waggoners since it was blown down by the recent storm. Cllr Mellings to report.

- b) Scheduled works by Shropshire Council

Platt Lane works delayed due to storm Doris- due to start Monday 6<sup>th</sup> but still not commenced.

**38/17 Councillors' Reports**

- a) Parish Councillors

No reports.

- b) Shropshire Councillors

Cllr Mellings provided a written report prior to the meeting which listed emails he has circulated and referred to the following:

- o Drainage issues
- o Resurfacing (Platt Lane)
- o Schools funding
- o Recycling services
- o Financial Strategy
- o Council tax levels - *for Whixall, the Parish Council's element was confirmed as £22.75 on a Band D. For all Councils, Police etc. the Band D Council Tax for Whixall will be £1566.38*
- o Shrewsbury North West relief road
- o Scrutiny committees

**39/17 Shropshire Council's budget cuts and transfer of services –Future role of Parish Council**

Nothing further to add.

**40/17 Consider future agenda items**

Scheduled date of next meeting: **Wednesday 19<sup>th</sup> April 2017 at 7.30 pm**

Annual Return, financial regs, Parish Meeting, Policy review, newsletter, elections, vat refund claim

The meeting closed at 9:56pm

<b>DATE OF NEXT MEETING: Wednesday 19<sup>th</sup> April 2017 at 7:30 pm</b>
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