

# Whixall Parish Council



Chairman: Ian Mercer

## Minutes of the Full Council Meeting held on 13<sup>th</sup> November 2024 at Whixall Social Centre starting at 7:30pm

### Present:

**Councillors:** I Mercer (Chair), A Rawlinson, B Harris, J Spenser

**Shropshire Councillors:** E Towers P Broomhall

**Clerk:** A Roberts

**Other Organisations** 0

**Members of the Public** 7

### **86/24 Public Session**

During the public session issues around a proposed development and Parish-wide flooding were raised and discussed.

### **87/24 Apologies for Absence**

M Evans (work), D Edgerton (work), C Weedall (Illness)

### **88/24 Declarations of Pecuniary Interest**

None declared.

### **89/24 Minutes of Previous Meetings**

**RESOLVED:** The minutes of the Council meetings held on 9<sup>th</sup> October 2024 are accepted as an accurate record.

The Chair signed the minutes.

### **90/24 Reports**

Reports from Shropshire Councillors were circulated in advance. The Clerk gave a verbal report. Their contents were noted.

### **91/24 Parish Matters**

- a. Marlot: The Clerk reported that all work relating to the culvert has now been completed by Natural England. The Chair expressed his thanks to NE for the work they have done. The MCG activity report was circulated in advance – its contents were noted.
- b. Hollinwood Green: Martin Spenser submitted an activity report – its content was noted.
- c. Flooding issues – members noted the comments received about recent flooding issues. There was a discussion about additional issues and concerns relating to flooding.

### **92/24 Policies**

- a. Asset Inspections

**RESOLVED:** To approve the asset inspection policy and regime. Cllrs Mercer and Rawlinson will discuss Marlot inspections with the Marlot Conservation Group and report back at a future meeting.

- b. GDPR Policies

**RESOLVED:** To approve all GDPR policies and procedures.

### **93/24 Planning**

- a. To consider applications – none received
- b. To note planning decisions made by Shropshire Council

23/04304/FUL Proposed Local Needs Dwellings SW Of, Waterloo, Whixall, Shropshire  
Erection of 2no exception site affordable dwellings and garage/outbuildings  
including access, renewable energy and drainage installations  
Decision: Grant Permission

**94/24 Financial Matters**

- a. To receive monthly bank balance record and reconciliation.

DATE	ACCOUNT NAME	AMOUNT (£)
31 October 2024	Current Account (Working Budget)	484.73
	Savings Account (Reserves)	24,161.83
<b>TOTAL</b>		<b>24,646.56</b>

The bank reconciliation and statements were checked and approved by Cllr Spenser and the balances were noted.

- b. Reserves Report  
 The contents of the report were noted.

- c. Draft Budget  
 Following a discussion, it was agreed that the Clerk will refine the budget proposals and present them at the January meeting.

- d. Staff Pay Rise

**RESOLVED: To implement the Local Government pay award, backdated to 1<sup>st</sup> April 2024.**

- e. To resolve to approve outstanding accounts

**RESOLVED: The outstanding accounts should be paid and the payment transactions authorised by two nominated councillors.**

Funds Transferred Before the Meeting			
From	To	Amount	Reason
Savings	Current	1,000	Balance top up

Recipient	Reason for Payment	Total	Reference
Payments Made Before the Meeting			
Unity Bank	Bank Charges (October)	5.40	39.24DD
Hugo Fox	Website October	23.99	40.24DD
NEST	Pension Contributions October	79.45	41.24DD
New Payments approved			
HMRC	PAYE (Nov)	100.80	42.24
Employee	Salary (Nov inc. backpay)	403.20	43.24
Employee	Reimbursement	35.45	44.24
RBL	Poppy Wreath plus donation	50.00	45.24
SJF	Newsletter printing	124.00	46.24
NEST	Pension Contributions Nov	100.23	47.24DD
Unity Bank	Bank Charges (November)	6.00	48.24DD
G Turnbull	Materials (MCG)	13.99	49.24DD

Scheduled date of next meeting  
**15<sup>th</sup> January 2025 (7.30pm)**

The meeting closed at 9.05pm.