

# Whixall Parish Council



Chairman: Ian Mercer

To all Members of the Council. You are hereby summoned to attend a Meeting of the Parish Council of Whixall to be held on Wednesday 13 March at Whixall Social Centre which will commence at 7.30pm in order to conduct the business enclosed on the agenda below. Members of the public are welcome to attend.

Signed:

*A Mercer*

Date: 7 March

## 1. Chairman's welcome, announcements and public session

Should a member of the public so require they will be permitted to speak. Public speaking time will be limited to 15 minutes, 3 minutes per speaker

## 2. Apologies

## 3. Declaration of Disclosable Pecuniary or any other interests or requests for dispensations

Declaration of any disclosable pecuniary interest in a matter to be discussed at the meeting and which is not included in the register of interests. Members are reminded that they are required to leave the room during the discussion and voting on matters in which they have a disclosable pecuniary interest, whether or not the interest is entered in the register of members interests maintained by the Monitoring Officer.

Members are reminded that they must declare non-pecuniary interests relating to agenda items

## 4. To approve the Minutes of the Parish Council Meeting held on 14 February 2024.

## 5. Reports

Shropshire Councillors; Parish Councillors and Clerk

## 6. Parish Matters

- a. Marlot: to receive a written report from MCG, and verbal report re. the culvert replacement.
- b. Community Litter picking Proposal – to receive a verbal report.
- c. Request from Shropshire Councillors to put contact details on Parish noticeboards.
- d. Livestock issues: To receive a verbal update.
- e. Resident's concerns about road condition: To receive a verbal report
- f. To agree the format of the Annual Parish Meeting (15 May).

## 7. Policing Charter Priorities

To agree priorities for inclusion in the Local Policing Charter.

## 8. Planning

- a. To receive planning applications from Shropshire Council  
23/05262/FUL Proposed new build detached dwelling  
Marhaba, Platt Lane, SY13 2NY
- b. To note planning decisions made by Shropshire Council  
23/05480/FUL Proposed single storey side extension.  
Moss View, Moss Lane, SY13 2RX  
Grant Permission

## 9. Finance

- a) To receive Monthly Balance Record and reconciliation (circulated)
- b) To resolve to approve outstanding invoices and payments.

Recipient	Reason for Payment	Amount	Reference	Power of Expenditure
<b>Payments Made Before the Meeting</b>				
Hugo Fox	Website Cost	21.99	71.23DD	LGA 1972 s111
Whixall URC Graveyard Trust	Grant	50.00	73.23	LGA 1972 s.215(1) & (2)
Whixall Village Hall	Grant	170.00	72.23	LG(MP)A 1976 s19
North Salop Wheelers	Grant	170.00	74.23	TA 1985 s106A
<b>New Payments to be approved</b>				
HMRC	PAYE	81.40	75.23	LGA 1972 s112(2)
Employee	Salary	325.75	76.23	LGA 1972 s112(2)
NEST	Pension Contributions	63.83	77.23DD	LGS(DP)R 1961 s1
Employee	Reimbursement	96.59	78.23	LG(FP)A 1963 s5

#### **10. Items for Next Agenda**

To enable Councillors to bring forward items for the 10 April meeting agenda.

# Whixall Parish Council



Chairman: Ian Mercer

## Minutes of the Parish Council's Monthly Meeting held on 14 February 2023 at Whixall Social Centre starting at 7:30pm

### Present:

**Councillors:** I Mercer (chair), J Spenser, P Rodenhurst, A Rawlinson, D Edgerton, M Evans, M Howard  
(joined the meeting at 7.55pm)

**Shropshire Councillors:** P Broomhall, E Towers.

**Clerk:** A Roberts

**Other Organisations** 1 (Whixall Social Centre)

**Members of the Public: 0**

### 9/24 Public Session

- a. Ms S Beer, Whixall Social Centre Bookings Clerk, spoke in relation to a booking for the main hall on Wednesday evenings.
- b. Mr S Grogan, Whixall Social Centre Committee Chair, spoke in relation to the grant funding application made by Whixall Village Hall Committee (Social Centre).

### 10/24 Apologies for Absence

Cllr B Harris (holiday)

### 11/24 Declarations of Pecuniary Interest

Cllr Spenser declared a non-pecuniary interest in relation to the grant application from Whixall URC Graveyard Trust.

### 12/24 Minutes of Previous Meeting

**Resolved:** The minutes of the Council meeting held on 24 January 2024 should be signed.

The Chair signed the minutes.

### 13/24 Reports

Reports from the Shropshire Councillors and the clerk were circulated in advance. Their contents were noted. Both reports raised concerns re animal welfare in the parish and the clerk will follow up on these. Additionally the Clerk raised local concerns regarding flooding.

The Chair thanked Cllrs Towers and Broomhall for providing their report prior to meetings.

### 14/24 Parish Matters

#### The Marlot

- a. The report was circulated in advance – its content was noted.
- b. The clerk has approached Natural England to set up a meeting with Cllrs Mercer and Rawlinson to agree the logistics, timings and costs of the culvert repair.

### 15/24 Planning

- a. To consider applications  
None received
- b. To note planning decisions made by Shropshire Council

23/05216/FUL      Oak Cottage, Church Lane, SY13 2NA  
Erection of extension, alteration works, detached garage and  
replacement treatment plant.  
Grant Permission

- 23/05328/FUL Orchard Cottage, Rack Lane, SY13 2RP  
Proposed two storey rear extension and single storey side extension.  
Refuse
- 23/05323/FUL Ladywell House, SY13 2RR  
Rear extension and replacement entrance porch.  
Grant Permission

## 16/24 **Financial Matters**

- a. To receive monthly bank balance record and bank reconciliation.

DATE	ACCOUNT NAME	AMOUNT
31 January	Current Account (Working Budget)	942.83
	Savings Account (Reserves)	18138.44
<b>TOTAL</b>		<b>19,081.27</b>

The bank reconciliation and statements were checked by Cllr Evans prior to the meeting.

- b. To resolve to approve outstanding accounts

**Resolved: All payments are authorised. Outstanding accounts should be paid and the payment transactions authorised by two nominated councillors.**

New Payments to be approved				
HMRC	PAYE	81.40	65.23	LGA 1972 s112(2)
Employee	Salary	325.75	66.23	LGA 1972 s112(2)
NEST	Pension Contributions	63.83	67.23DD	LGS(DP)R 1961 s1
Whixall Village Hall	Room Bookings 2024-25	216.00	68.23	LGA 1972 s111
Employee	Reimbursement	34.40	69.23	LG(FP)A 1963 s5
C Jones	Grass Cutting Contract	1015.00	70.23	PHA 1875,s16

## **Financial Matters**

- c. To resolve to distribute Grant Funding (Discussed following item 11/24).

The three grant applications exceeded the available budget (£390). A discussion took place.

**Resolved: To pay grants totalling the available budget. Grants will be paid as follows:**

**£170: Whixall Village Hall (Social Centre)**  
**£50 : Whixall URC Graveyard Trust**  
**£170: North Salop Wheelers.**

Scheduled date of the next meeting  
**13 March 2024 (7.30pm)**

The meeting closed at 9.10 pm.

Dear Parish/Town Clerk

As you know, West Mercia Police launched our Local Policing Community Charter in 2021 which outlined our commitment to our communities and our partners. The Charter was subsequently updated in 2022 (as attached).

Our Charter seeks to increase police visibility and accessibility, enhance our response to the public, prevent crime and anti-social behaviour, reduce vulnerability and develop stronger more effective relationships with partners.

In recognition of our important relationship with town and parish councils, West Mercia Police made a Charter commitment to work with all councils in the development and focus, through joint working, of (up to) three local priorities. Many councils have benefitted through this joint work and shared priorities which have been progressed through the work of our Safer Neighbourhood Teams and other departments, working with councils and partners, and reviewed (and/or changed), each quarter.

I am aware that we have been unable to attend some parish and town council meetings across the area in recent months and as such have been unable to update you on some of the work we have been carrying out on the issues you highlighted in your contract submissions earlier in the year.

This situation was brought about owing to operational pressures and I want to offer my reassurances that we are working hard to address those issues and are looking to engage more proactively with our councils.

With that in mind I would ask that you consider discussing with your members the need to identify the top three concerns in your parish or town area.

We are writing to you now to agree your priorities for the next quarter. Please respond by confirming the priorities and your continuing desire to work with us by. We would also welcome your views as to the frequency and preferred method of engagement at future Parish Council meetings. We will commit to engaging at your meetings every quarter if you feel this is beneficial, where officers duties days allow. However, we are aware that if your priorities and our response has not changed from previous months our physical engagement in meetings may not be required.

Please return to us your policing priorities, preferred frequency of contact and preferred method of contact at your meetings (eg in person, digitally or not required). If we don't hear from you we will assume you do not wish to take up our charter offer.

Please note the form is interactive and provides some drop down menus which you will see when hovering the cursor over the options boxes

Please see below the contact details for your Safer Neighbourhood Team:

Safer Neighbourhood Team name	Whitchurch SNT
<a href="mailto:Whitchurch.snt@westmercia.police.uk">Whitchurch.snt@westmercia.police.uk</a>	Inspector – Claire Greenaway-Evans
	Sgt – Liam Heathcote
	Constable – Ben Jones
	PCSO – Graeme Baines
	PCSO – Dave Andrew
	PCSO – Jamie Robinson
<a href="mailto:Preventionhub@westmercia.police.uk">Preventionhub@westmercia.police.uk</a>	Prevention Hub

Kind regards

Inspector Claire Greenaway-Evans

Safer Neighbourhood Team for North Shropshire and Oswestry.

# Whixall Parish Council

Balance per Bank statements as at 29 February 2024		
Current Account (Unity Trust)	£ 847.46	
Savings Account (Unity Trust)	£ 16,438.44	
		£ 17,285.90
Less: any un-presented cheques/unclaimed DDs etc.		
		£ -
Net Bank balances		£ 17,285.90
Balance per Cashbook 29 February 2024		
Opening Balance	£ 12,760.61	
Add: Receipts in the year to date	£ 13,989.84	
Less: Payments in the year to date	£ 9,464.55	
		£ 17,285.90

Variance	£ -
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# Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc  
PO Box 7193  
Planetary Road  
Willenhall  
WV1 9DG

1250742410 | 00424  
Mrs Amanda Roberts  
Whixall Parish Council  
2 Tilley Road  
Wem  
Shrewsbury  
SY4 5HA

**Date:** 29/02/2024

**Account Name:** Whixall Parish Council

**Swift Code (BIC):** NWBKGB2L  
**IBAN Number:** GB93NWBK60023571418024

**Sort Code:** 608301  
**Account Number:** 20423120

Our new Online Banking is now available for everyone to use, giving you benefits like a refreshed new look, with simpler navigation. Finding your way around on a desktop or mobile phone is easier than ever.

The credit interest rate is 2.75% AER as of your statement date.

## Contact Us

- Call us: **0345 140 1000**
- Email us: **us@unity.co.uk**
- Visit us: **unity.co.uk**



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **unity.co.uk/fscs**

Your Instant Access account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
31/01/2024		Balance brought forward	£0.00	£0.00	£18,138.44
12/02/2024	Transfer	Transfer to 20423117	£1,700.00	£0.00	£16,438.44

## Sending or Receiving Currency

You may be asked for your SWIFTBIC (Bank Identification Code) and IBAN (International Bank Account Number). These can be found at the top of this statement and are required to ensure that international banks can find the correct account to credit or debit funds.

When receiving currency into your Unity account, you must inform us of the transaction. The SWIFTBIC number relates to a central Unity account. We use this account to receive international currency before allocating the payment to your account. Please call us on **0345 140 1000** for more information.

## Fraud Concerns

If you have any concerns regarding fraud on your account, then please call the freephone number **0808 196 8420**.

## What happens when something goes wrong?

If you have a problem with your Unity account or our service, please get in touch with us on **0345 140 1000**. We aim to resolve any issues as soon as possible.

## Accessibility

Unity offers a number of supporting services such as statements in braille or large print. Please contact us for more information.

### Additional information

A copy of our interest rates can be found on our website – **[unity.co.uk/interest-rates](https://www.unity.co.uk/interest-rates)**

A copy of our fees and charges can be found on our website – **<https://www.unity.co.uk/terms-and-conditions/>**

This information is also available by calling **0345 140 1000**.

**To help us improve our service and maintain security, we may monitor and/or record your telephone calls with us.**



# Your Account Statement



For Businesses. For Communities. For Good.

Unity Trust Bank plc  
PO Box 7193  
Planetary Road  
Willenhall  
WV1 9DG

1250742408 | 01429

Mrs Amanda Roberts  
Whixall Parish Council  
2 Tilley Road  
Wem  
Shrewsbury  
SY4 5HA

**Date:** 29/02/2024

**Account Name:** Whixall Parish Council

**Swift Code (BIC):** NWBKGB2L

**IBAN Number:** GB93NWBK60023571418024

**Sort Code:** 608301

**Account Number:** 20423117

Your arranged overdraft limit is £0.00

Our new Online Banking is now available for everyone to use, giving you benefits like a refreshed new look, with simpler navigation. Finding your way around on a desktop or mobile phone is easier than ever.



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: **FSCS.org.uk** or refer to our FSCS Information Sheet and Exclusions List at **unity.co.uk/fscs**

## Contact Us

Call us: **0345 140 1000**

Email us: **us@unity.co.uk**

Visit us: **unity.co.uk**

## Your Current T1 account transactions:

Date	Type	Details	Payments Out	Payments In	Balance
31/01/2024		Balance brought forward	£0.00	£0.00	£942.83
12/02/2024	Transfer	Transfer from 20423120	£0.00	£1,700.00	£2,642.83
15/02/2024	Direct Debit	Direct Debit (ICO)	£35.00	£0.00	£2,607.83
16/02/2024	Faster Payment Debit	B/P to: HMRC Cumbernauld	£81.40	£0.00	£2,526.43

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**For Businesses.  
For Communities.  
For Good.**

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**INVESTORS IN PEOPLE**  
We invest in people Gold



Your Current T1 account transactions:					
Date	Type	Details	Payments Out	Payments In	Balance
16/02/2024	Faster Payment Debit	B/P to: AJ Roberts	£325.75	£0.00	£2,200.68
16/02/2024	Faster Payment Debit	B/P to: AJ Roberts	£34.40	£0.00	£2,166.28
16/02/2024	Faster Payment Debit	B/P to: Mr C Jones	£1,015.00	£0.00	£1,151.28
16/02/2024	Faster Payment Debit	B/P to: Whixall Village Hall	£216.00	£0.00	£935.28
21/02/2024	Direct Debit	Direct Debit (GOCARDLESS)	£23.99	£0.00	£911.29
29/02/2024	Direct Debit	Direct Debit (NEST)	£63.83	£0.00	£847.46