

Whixall Parish Council



Chairman: Ian Mercer

Minutes of the Parish Council's Monthly Meeting held on 10 May 2023 at Whixall Social Centre starting at 7:30pm

Present:

Councillors: I Mercer (Chair); A Rawlinson; B Harris; D Edgerton (joined the meeting at 7.46pm)

Shropshire Councillors: Cllr E Towers; Cllr P Broomhall

Clerk: A Roberts

Other Organisations 0

Members of the Public 1

37/23 Election of Chairman of the Council

Proposed Cllr Harris, seconded Cllr Rawlinson agreed all.

Resolved: Cllr Mercer is elected as Chairman of the Council.

Cllr Mercer signed the acceptance of office.

38/23 Apologies for Absence

Cllr M Howard; Cllr C Weedall; Cllr J Spenser; Cllr P Rodenhurst; Cllr M Evans;

39/23 Election of the Vice Chair of the Council

Proposed Cllr Mercer, seconded Cllr Harris agreed all.

Resolved: Cllr Rawlinson is elected as Vice Chair of the Council.

40/23 Public Session

No members of the public spoke.

41/23 Declarations of Pecuniary Interest

None declared.

42/23 Minutes of Previous Meeting

Proposed Cllr Rawlinson, seconded Cllr Harris and agreed by all present.

Resolved: The minutes of the Council meeting held on 12 April 2023 are an accurate record.

The Chair signed the minutes.

43/23 To agree Councillor Appointments

a. Personnel Committee

Proposed Cllr Mercer, seconded Cllr Harris agreed all.

Resolved: Cllr Rawlinson, Cllr Harris and Cllr Mercer will form the Personnel Committee.

b. Flood Liaison Representative

Proposed Cllr Mercer, seconded Cllr Harris agreed all.

Resolved: Cllr Rawlinson is the Flood Liaison Representative.

c. Marlot Liaison Group

Proposed Cllr Harris, seconded Cllr Mercer agreed all.

Resolved: Cllr Mercer, and Cllr Rawlinson will represent the Council on the Marlot Liaison Group.

44/23 To Agree Representatives on Outside Bodies

a. North Shropshire Area Committee

Proposed Cllr Mercer seconded Cllr Rawlinson agreed all.

Resolved: Cllr Harris is the NSAC representative.

b. Helicopter Noise Liaison Group

Proposed Cllr Rawlinson, seconded Cllr Harris agreed all.

Resolved: Cllr Mercer is the HNLG representative.

c. Whixall URC Graveyard Trust

Proposed Cllr Mercer, seconded Cllr Harris agreed all.

Resolved: Cllr Spenser is the WURCGT representative.

45/23 Reissue of Documents

All councillors received the Code of Conduct and Procedures for Disclosure of Pecuniary Interest by email before the meeting.

46/23 To Reapprove Policies

Proposed Cllr Rawlinson, seconded Cllr Harris agreed all.

Resolved: The Council's Standing Orders, Financial Regulations and Scheme of Delegation are reapproved.

47/23 To Agree Dates of Future Meetings

Proposed Cllr Mercer seconded Cllr Harris agreed all.

Resolved: In 2023 the Council will meet on 12 July, 13 September, 11 October and 15 November. In 2024 the Council will meet on 10 January, 14 February, 13 March, 10 April, 8 May. The Annual Parish Council meeting will be held on 8 May. The Annual Parish Meeting will be held on 15 May.

48/23 Reports

Shropshire Councillors' report was circulated in advance. Its content was noted.

The Clerk's report was circulated in advance. Its content was noted.

49/23 Consultation on Shropshire Council Division Boundaries.

The information was circulated in advance of the meeting. Its content was noted.

50/23 Parish Matters

a. The Marlot report was circulated in advance. Its content was noted.

b. Old Burial Ground Fencing – Cllr Rawlinson will investigate options and report back at the next meeting.

51/23 Planning

a. To consider applications

23/01557/FUL Land Adjacent to Rowan Cottage, 11 Welsh End, SY13 2NT

Erection of agricultural storage building.

Resolved: The Council supports application 23/01557/FUL without comment.

Change of use of land to use as residential caravan site for one gypsy family with two caravans, including no more than one static caravan, together with laying a hardstanding, erection of dayroom building and installation of package treatment plant.

The following resolution was put to a vote of members (3 in favour, 1 against).

Resolved: The Council objects to application 23/00632/FUL with the following comment: Whixall Parish has open countryside designation and because this application is for the construction of a permanent structure with associated services, the Parish Council views this application as being no different to an application to build a house in this location.

b. The following planning decisions were noted

22/05736/FUL	Glebe Farm, Church Lane Proposed Dog Exercise Area.	Grant Permission
22/03138/CPE	2 Lower Houses, Stanley Green, SY13 2NG Certificate of Lawful Development for the formation of a riding arena; erection of a horse walker and erection of a stable block all for private equestrian use.	Certificate - Lawful
23/00081/FUL	9 Moss Lane, SY13 2QE Erection of steel framed agricultural storage building.	Grant Permission

52/23 Financial Matters

a. To receive monthly bank balance record.

DATE	ACCOUNT NAME	AMOUNT
30 April 2023	Current Account (Working Budget)	£11,951.80
	Savings Account (Reserves)	£11,976.30
TOTAL		£23,928.10

The bank reconciliation and statements were checked and approved by Cllr Harris.

b. Clerk's Salary

The clerk provided a verbal update regarding salary and the local government pay award.

c. To resolve to approve outstanding accounts

Orders for the payment of outstanding invoices and all payments approved remotely (under "Power to Spend" LGA1972 s.112(2) and 124(1). Proposed by Cllr Harris, seconded by Cllr Rawlinson and agreed by all.

Resolved: The outstanding accounts should be paid and the payment transactions authorised by two nominated councillors.

Recipient	Reason for Payment	Amount £	Ref.	Power of Expenditure
HMRC	PAYE	74.40	8.23	LGA 1972 s112
Employee	Salary	297.22	9.23	LGA 1972 s112
Employee	Reimbursement	15.30	10.23	LGA 1972 s112
NEST (DD)	Pension Contributions	58.27	11.23	LGA 1972 s112
AJ Gallagher	Insurance Renewal (Y3of3)	358.94	12.23	LGA 1972 s111
SALC	Affiliation Fee	414.42	13.23	LGA 1972 s111

d. AGAR

i. Proposed Cllr Harris, seconded Cllr Edgerton, agreed all.

Resolved: The Council will declare itself exempt from audit in line with the AGAR requirements.

ii. Proposed Cllr Harris, seconded Cllr Edgerton, agreed all

Resolved: The Council has reviewed and approved the effectiveness of internal control (Financial Regulations Review) and approves the Annual Governance Statement.

iii. Proposed Cllr Rawlinson, seconded Cllr Edgerton, agreed all

Resolved: The Council has reviewed, considered and approved the accounting statements (Section 2 of the Annual Governance and Accountability Return).

The Chairman and Clerk signed the Certificate of Exemption and Parts 1 and 2 of the Annual Governance and Accountability Return as required.

Scheduled date of next meeting (Annual Parish Council Meeting):

12 July 2023 (7.30pm)

The meeting closed at 8.53pm.